

**WITHLACOOCHEE TECHNICAL COLLEGE**  
**2019-2020 Syllabus**  
**Nursing Assistant (Articulated)**  
**165 Hours**

**Instructor Name**

Pamela L Carnevale RN, BSN

**Instructor Contact Information**

E-Mail Address: CarnevaleP@citrus.k12.fl.us

Office Number and Location: Room 105, 1201 W. Main Street, Inverness, FL 34450

Office Days/Hours: Monday-Friday 0715-0730-1415-1500

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**Program Description**

This program provides instruction utilizing a holistic approach to provide basic care to people in a variety of health care settings. Students will understand how health care systems operate and will learn the skills necessary to function safely and efficiently in a health care setting. This program provides instruction both in the classroom and clinical setting. Clinical instruction is provided at long term care/rehab facilities, hospice, assisted living facilities, and a variety of other health care settings. Instruction includes topics related to NA scope of practice, basic patient care needs, infection control, basic medical terminology, nutrition, comfort, safety measures, first aid, CPR, vital signs, basic anatomy/physiology, record keeping, communication skills, interpersonal relationships and employability skills. Graduates of this program are eligible to take the Florida Department of Health Certified Nursing Assistant examination.

**Program Objectives**

Upon completion of this program, students will be able to:

1. Understand the roles and responsibilities of a nursing assistant working in various health care settings.
2. Perform basic and personal care skills according to the individual needs of the patients, residents, and clients in the health care setting.
3. Develop a basic understanding of body structure and function so that abnormal changes can be easily observed and reported.

**Textbooks**

Refer to PCA Required List/Program Cost Information sheet.

## Physical Requirements

Students must be physically capable of performing nursing assistant duties such as bending, lifting, and carrying as determined by a physician.

## Dress Code

The dress code for this program is scrubs. See the Program Cost Information sheet for specific information.

## Discipline

Personal cell phone use is prohibited in class. If there are any extenuating circumstances, please speak with instructor. See the Student Handbook regarding other aspects of discipline.

## Background Checks

Be aware that working as a nurse aide, you will be subject to up to a Level II background check. If you have situations in your personal history that could possibly be questioned or eliminate your eligibility to work in the field, please discuss these matters with the instructor.

## How You Are Evaluated

**Focus gradebook percentages will be explained in class.**

Attendance: Full time 0730-1400 - Approximately 6 Weeks. Further information regarding attendance and its importance will be discussed during orientation.

Competency/Performance Evaluation: Lab and Clinical Skills

Classroom: Assignments, tests, quizzes. Students must have a 70% average in all areas to participate in any clinical experience.

Employability Skills/ Work Ethic: Attitude, approach to employment and teamwork, safety, professional appearance (observes dress code)

## Grades

100-90 A

89-80 B

79-70 C

69-60 D

Below 60 F

## Safety

Safety is an important aspect of patient care and will be incorporated during class, lab and clinical times. Use of proper body mechanics, safe operation of healthcare equipment and utilization of personal protective equipment is reinforced throughout the program.

## Housekeeping Tasks

Classroom/lab housekeeping tasks will be assigned weekly.

## Progress

See the below Occupational Completion Points. The NA program is a lock step program and all students progress through at the same pace.

## Florida DOE Occupational Completion Points

OCP	Standards	Course Title	Length	
A	01.0-11.0	Basic Healthcare Worker	90 hours	Approximately 3 weeks
B	12.0-23.0	Nurse Aide and Orderly (Articulated)	75 hours	Approximately 2.5 weeks

## Recommended Websites/Resources

[Florida Nurse Aide Exam information](#) [bit.ly/2JHHX03](https://bit.ly/2JHHX03)

[Required PCA skills for Prometric State Exam on YouTube](#)

[bit.ly/2w1qkj5](https://bit.ly/2w1qkj5)