

**WITHLACOOCHEE TECHNICAL COLLEGE**  
**2019-2020 SYLLABUS**  
**NAILS SPECIALTY**

**Instructor Name**

Laura Holt

**Instructor Contact Information**

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**Program Length**

240 hours

**Program Description**

Students will be given the opportunity to gain a broad foundation of knowledge and skills in the nails specialty industry. This course maps the Florida DOE curriculum frameworks, prepares a student to take our nails specialty final exam and be eligible for licensure through Florida's Department of Business and Professional Regulation. By completing these tasks, a student may then become a licensed manicurist and pedicurist upon successfully obtaining a Nails Specialty Certificate.

**Course and Timeline**

There is one course code to be completed within 3 segments of 240 hours

- Grooming and Salon Services, Core
- Nails Specialty 2
- Nails Specialty 3

**Progress**

All standards must be met to complete the program. Students pace of progression is directly tied to both the competencies required by the Department of Education and the number of specific services required by the Department of Business and Professional Regulation.

**Industry Certification**

Florida's Department of Business and Professional Regulation state licensure

**Grade Scale**

|         |   |
|---------|---|
| 100-90% | A |
| 89-80%  | B |
| 79-70%  | C |
| 69-60%  | D |
| 59-0%   | F |

**How You Are Evaluated**

Attendance / Work Ethic                      30%

|                        |     |
|------------------------|-----|
| Chapter Tests          | 35% |
| Completed Competencies | 35% |

## Physical Requirements of Industry

This program is a combination of lecture, hands on instruction, and student application of instruction / technical skills. Students must be able to do the following:

- Sit for hours at a time
- Lift 25 pounds
- Work with chemicals and detergents, strong odors and dust
- Distinguish colors
- Have full range of motion in upper body / trunk, arms, wrists, and hands
- Demonstrate a high degree of manual and physical dexterity
- Handle multiple priorities in order of importance

## Safety

Students will be expected to follow industry best practices regarding safety and universal precautions, understand types of pathogens encountered in a salon atmosphere, follow the federal and state regulations for sanitation and disinfection, as well as follow all precautions involved with program's Safety Data Sheets.

## Attendance

Refer to the WTC Student Handbook for the school's attendance policy. Note that there is not a makeup time for your services, grades, or work when absent in cosmetology. Additional sessions must be purchased at the end of our program to complete the state's 240 hour and service requirements.

## Discipline

Refer to WTC Handbook. Refer to the program's master plan of instruction for more information. You are in an adult program. It is expected that discipline will not be necessary and that you will exercise self-discipline. Complete respect for each other is always a must.

## Dress Code

All black scrubs (top and bottom). Closed toe tennis shoes or Crocs. Professional / finished hairstyle, makeup, and clean nails are part of our industry's image.

## Housekeeping Tasks

Purchase textbook and workbook or have access to before first day of class. Maintain personal hygiene. Silence cell phone and place in classroom pocket during class time. Complete daily classroom cleaning assignments without being reminded.

## Unique to Program

Students must be at least 16 years of age or have a GED or high school diploma, have excellent communication skills, public service skills, and be self-motivated.