



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

PATRICIA DEUTSCHMAN
DISTRICT 3

SANDY BALFOUR
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

PLEASE POST

August 22, 2014

MEMORANDUM

TO: Citrus High School, Crystal River High School, Crystal River Primary School, Floral City Elementary School, Hernando Elementary School, Inverness Middle School, Inverness Primary School, Lecanto High School, Lecanto Middle School, Lecanto Primary School and Withlacoochee Technical Institute

ATTN: Principal or Director

FROM: Scott Wagner, Environmental / Safety Project Leader

SUBJECT: Mandatory Yearly Notification of Asbestos Containing Building Materials (ACBM)

Message/Comments

Since 1989 it has been mandatory that each facility which has Asbestos Containing Building Materials (ACBM) issue a yearly notification that will reach all staff, students, and parents of students. The notification is to be done at the beginning of the school year. If your facility has been notified by the District Health and Safety Specialist that no ACBM exists on your site, a notification is not necessary. To comply with the yearly notification, please post this memo on your office bulletin board.

Asbestos Management Plan

The ACBM present in our facilities do not pose a hazard at this time. Every six months a resurvey is performed by the District consultants of all ACBM to determine if any action is required to remove a material. Each facility that has ACBM also has an Asbestos Management Plan. Your Asbestos Management Plan and the six month updates are to be available to anyone who wishes to view them. Section K near the end of the most recent six month update report has a color-coded floor plan for easy reference of ACBM. Maintenance and custodial crews should review them prior to performing work to ensure they do not disturb the material. The District Health and Safety Specialist controls the Management Plan for the District Services Center complex.

The required yearly notification can be easily accomplished by using the school newsletter, which is distributed to all parents. It can also be placed on your website.

Please make a copy of the newsletter that you will be using to notify these groups and file a copy with your Asbestos Management Plan(Section 11.0 notification). Also a copy must be sent to the District Office (ATTN: Scott Wagner, Code Compliance Department) so that I may keep the notification with the District Asbestos Documents. Please ensure the copy arrives at this office as soon as possible.

Example:

Citrus County Schools previously developed an Asbestos Management Program for all facilities. Required re-inspections of the facilities are performed at six month intervals. Information from these re-inspections, along with that from the original Management Plan, is available for review at each facility.

Please call if you have any questions.

Cc: Sandra “Sam” Himmel, Superintendent
Mike Mullen, Assistant Superintendent, School Operations
Kenny Blocker, Assistant Superintendent, Business and Support Services
Cherise K. Cernich, Director, Risk Management and Employee Relations