



Transcript Request Form

WITHLACOOCHEE TECHNICAL COLLEGE
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Please note: For all GED® transcripts regardless of year, contact www.ged.com at (877) 392-6433

Payment information: There is a \$5.00 per copy processing fee. Fees must be paid in full at WTC’s Cashier’s Office by cash or credit/debit card prior to fulfillment. No personal checks accepted. Payment can be made using a credit card by phone at (352) 726-2430 extension 4304.

Current Name:

Last

First

Middle

Married/Other Name:

Last (while attending WTC, WTI)

First

Middle

Last 4 digits of Social Security Number:

Student ID Number (optional):

Phone Number:

Date of Birth:

Last Month/Year Attended:

Program completed (check one):

Yes

No

Program Type (check one):

Career (CTE) program

Law Enforcement

Law Enforcement to Corrections

Corrections

Corrections to Law Enforcement

*High School Diploma (*For all GED® transcripts please contact www.GED.com)

Number of transcripts requested:

Check one:

I will pick up transcript

Please mail transcript to:

Address

City

State

Zip Code

Please note: It is the responsibility of the requestor to confirm receipt of transcript with the organization or person above.

I hereby authorize the release of the above information to the institution and / or individual named above. I understand that I have the right to review all records being forwarded prior to their release. I have also been informed that I have a right to a hearing to contest any information contained in these records prior to their release.

Signature of Requestor (Transcripts cannot be released without your signature)

Date

FOR WTC USE ONLY
Fulfilled By:
Date Fulfilled: