

**Higher Education Emergency Relief Fund Reporting- Emergency Financial Aid Grants to Students In compliance with Section 18004(e) of the CARES Act BBTC has received an allocation under 18004(a)**

**Accountability Report**

May 28, 2020

Updated 6/10/2020

Updated 4/7/2022

**1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.**

Withlacoochee Technical College signed and returned to the Department of Education the Certification and Agreement and the assurance that the institution intends to use no less than 50% of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

**2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students**

The total amount of the funds received from the Department pursuant to the institution's Certification and Agreement for the Emergency Financial Aid Grants to Students is \$201,878.

Update 4/7/2022

An additional \$201,878 and \$675,142 was received for students in the 2020-2021 and 2021-2022 school year.

**3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).**

The total amount of the Emergency Financial Aid distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (April 24, 2020) is \$0.

Updated 6/10/2020, Disbursement started on June 1<sup>st</sup>, 2020

To date June 1<sup>st</sup> 2020, WTC has disbursed

\$ 201,878.00

Updated 4/7/2022, Disbursements continued and on March 30<sup>th</sup> 2021 the 2<sup>nd</sup> disbursement of \$201,878 had been fully disbursed. On August 31<sup>st</sup> 2021 and additional \$308,122.01 had been disbursed, followed by \$366,633.38 by February 7<sup>th</sup> 2022 and \$386.61 on March 25<sup>th</sup> 2022.

This fully expended the student portion of the CARES Act/HEERF funds received.

**4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**

The estimated total number of students at Withlacoochee Technical College eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 256.

**5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.**

The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act is 0 as of May 28, 2020.

Updated 6/10/2020

Disbursement started on June 1<sup>st</sup>, 2020  
256 students received Emergency Financial Aid Grants.

Updated 4/7/2022

295 students received Emergency Financial Aid Grants in 2020-2021 .

586 Emergency Financial Aid Grants, including the 85% tuition payments have been issued to 381 students to date for the 2021-2022 school year, Additional funds have been provided from the institutional portion to fund these payments.

**6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.**

The method used by Withlacoochee Technical College to determine which students receive Emergency Financial Aid Grants and how much each would receive under Section 18004(a)(1) of the CARES Act is as follows: If the student was enrolled in a Career and Technical Education Program on March 13, 2020, as a full-time student, the student will receive \$788.59, with 2 students receiving \$788.07. Updated 6/10/2020, Students enrolled on 3/16/2020 in a Career and Technical Education Program were the parameters used to pull the report.

4/7/2022 Update: Students enrolled in the January semester of 2020-2021 school year all received \$715.00. Students enrolled in a program for the 2021-2022 had 85% of their tuition paid for by the funds.

**7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants**

Instructions, directions, and guidance provided to the students from Withlacoochee Technical College is located on the CARES Act page of [www.WTCCollege.org](http://www.WTCCollege.org) website.

Utilizing School Messenger, a call out was issued to all eligible students advising the eligible students to report to the WTC campus at one of four staggered time slots to pick up their grant check. The time slots are determined by first letter of last name and are set forth below:

- Last name begins with S-Z Tuesday, June 2<sup>nd</sup> 7:30 – 9:30 a.m.
- Last name begins with M-R Tuesday, June 2<sup>nd</sup> 9:30-11:30 a.m.
- Last name begins with G – L Wednesday, June 3 7:30-9:30 a.m.
- Last name begins with A-F Wednesday, June 3 9:30-11:30 a.m.

Updated 6/10/2020

Additional Email notifications were sent in the evening on June 2<sup>nd</sup>, 2020 to the students through FOCUS software. Instructors also communicated with their students.

Updated 4/7/2022

With students back on campus disbursement of the funds followed normal school policy.