

Higher Education Emergency Relief Fund Reporting- Emergency Financial Aid Grants to Students In compliance with Section 18004(e) of the CARES Act BBTC has received an allocation under 18004(a)

Accountability Report

May 28, 2020

Updated 6/10/2020

Updated 7/30/2020

- 1. An acknowledgement that the institution signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.**

Withlacoochee Technical College signed and returned to the Department of Education the Certification and Agreement and the assurance that the institution intends to use no less than 50% of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.

- 2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution’s Certification and Agreement [for] Emergency Financial Aid Grants to Students**

The total amount of the funds received from the Department pursuant to the institution’s Certification and Agreement for the Emergency Financial Aid Grants to Students is \$201,878.

- 3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (i.e., as of the 30-day Report and every 45 days thereafter).**

The total amount of the Emergency Financial Aid distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission (April 24, 2020) is \$0.

Updated 6/10/2020, Disbursement started on June 1st, 2020

To date June 1st 2020, WTC has disbursed \$ 201,878.00

Updated 7/30/2020, One student was ineligible for funds. WTC has

Disbursed (Balance will be used to benefit students) \$ 201,089.41

- 4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act.**

The estimated total number of students at Withlacoochee Technical College eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 256. Updated 7/30/2020, students funded is 255.

5. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act.

The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act is 0 as of May 28, 2020.

Updated 6/10/2020

Disbursement started on June 1st, 2020

256 students received Emergency Financial Aid Grants.

Updated 7/30/2020

255 students received Emergency Financial Aid Grants to date.

6. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act.

The method used by Withlacoochee Technical College to determine which students receive Emergency Financial Aid Grants and how much each would receive under Section 18004(a)(1) of the CARES Act is as follows: If the student was enrolled in a Career and Technical Education Program on March 13, 2020, as a full-time student, the student will receive \$788.59, with 2 students receiving \$788.07. Updated 6/10/2020, Students enrolled on 3/16/2020 in a Career and Technical Education Program were the parameters used to pull the report. Updated 7/30/2020 One student was removed as they did not qualify.

7. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants

Instructions, directions, and guidance provided to the students from Withlacoochee Technical College is located on the CARES Act page of www.WTCCollege.org website.

Utilizing School Messenger, a call out was issued to all eligible students advising the eligible students to report to the WTC campus at one of four staggered time slots to pick up their grant check. The time slots are determined by first letter of last name and are set forth below:

- Last name begins with S-Z Tuesday, June 2nd 7:30 – 9:30 a.m.
- Last name begins with M-R Tuesday, June 2nd 9:30-11:30 a.m.
- Last name begins with G – L Wednesday, June 3 7:30-9:30 a.m.
- Last name begins with A-F Wednesday, June 3 9:30-11:30 a.m.

Updated 6/10/2020

Additional Email notifications were sent in the evening on June 2nd, 2020 to the students through FOCUS software. Instructors also communicated with their students.

Updated 7/30/2020

Emails and telephone calls were made to each student that had not collected their disbursement, until every check had been picked up.